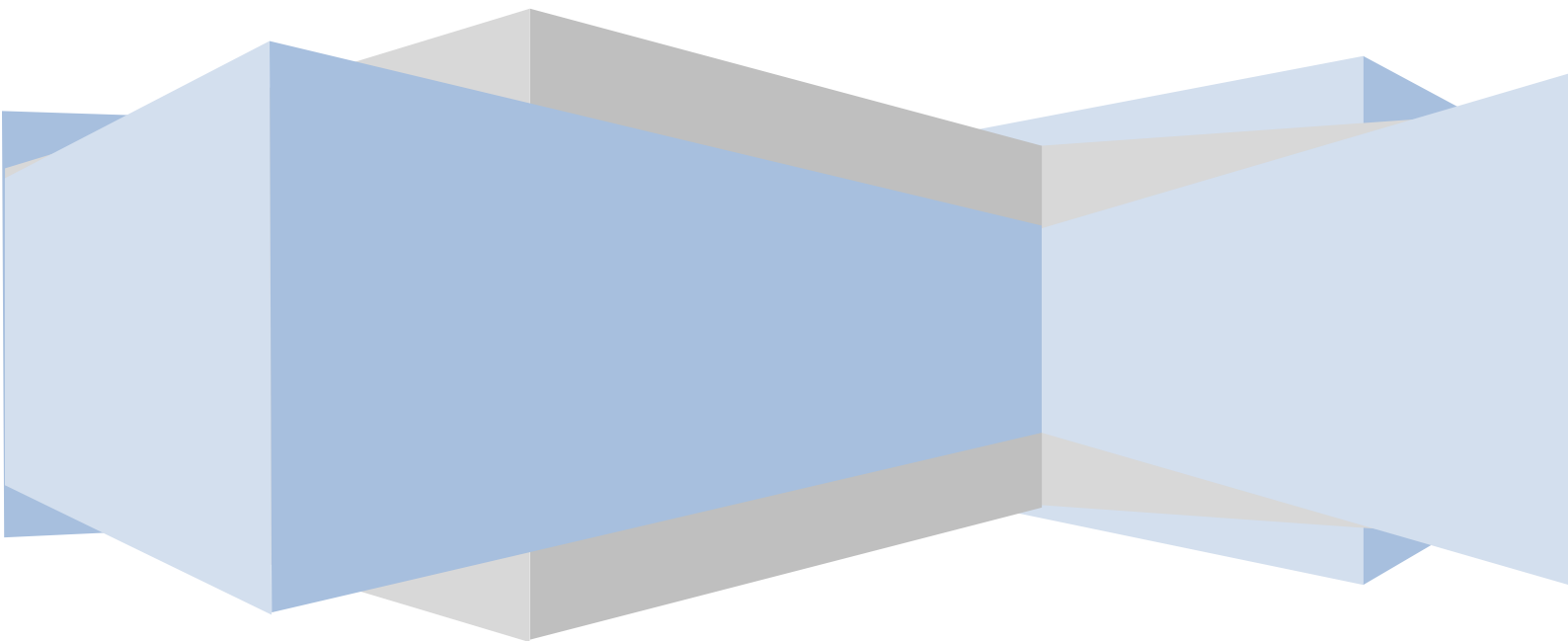




Proven Product, Proven Company

# Kryptiq Basic Solution

Setup Guide



## INTRODUCTION

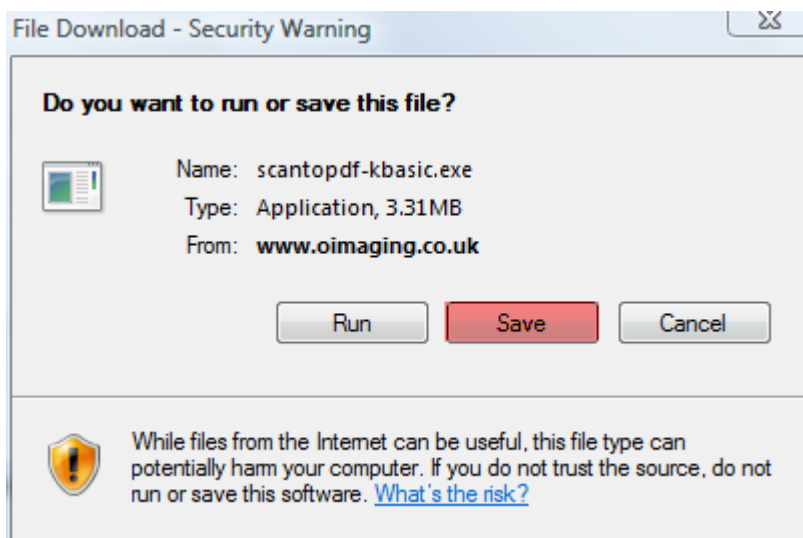
Thank you for evaluating our Kryptiq Basic Solution. This solution is designed to make the most of your scanners document feeder and make your scanning process as quick and efficient as possible.

## HOW TO DOWNLOAD AND INSTALL THE EVALUATION SYSTEM

Click this link

<http://www.oimaging.co.uk/downloads/clientfiles/scantopdf-kbasic.exe>

The following dialog will Appear (may differ slightly depending on browser)



Click Save to download the program to your machine. When download is complete locate the program and run it to install the Kryptiq Basic Evaluation

## HOW TO CONFIGURE THE REQUIRED SETTINGS

All the settings are configured through a single menu

- Start ScanToPDF
- Click Edit
- Click Options



Save

## SAVE SETTINGS

Make sure the “Automatic trigger of save process after scan” option is checked.

*All other settings can be set as required by the user and will not affect the scanning operation*



File namer

## FILENAMER SETTINGS

The settings for the filename plug-in will depend on the user requirements.

### Filename Format

This evaluation uses a file name format as follows

C:\pdf files\invoices\{%datetime%:ddMMyyyy}\{%increment%:00000}.pdf

An example filename would be c:\pdf files\10052010\00028.pdf (this can be changed as required, other examples are shown below)

An increment - here the file name is a simple sequential series of numbers

- {%increment%}.pdf generates 1.pdf, 2.pdf, 3.pdf, etc
- {%increment%:000000}.pdf generates 000001.pdf, 000002.pdf, etc

A datetime stamp - here the file name is based on today's date the current time

- {%datetime%:dd MMM yy}.pdf generates 06 NOV 05.pdf
- {%datetime%:yyyyMMdd}.pdf generates 20051106
- {%datetime%:yyyyMMddhhmmss}.pdf generates 20051106141720.pdf
- {%datetime%:yyyyMMdd}\{%increment%:0000}.pdf generates 20051106\0001.pdf

Note that the different options can be used in combination

- {%datetime%:yyyyMMdd}-{%increment%:000}.pdf generates 20051106-078.pdf

*All other settings can be set as required by the user and will not affect the scanning operation*

## OTHER SETTINGS

*All other settings can be set as required by the user and will not affect the scanning operation.*

Please contact OiC for further details.