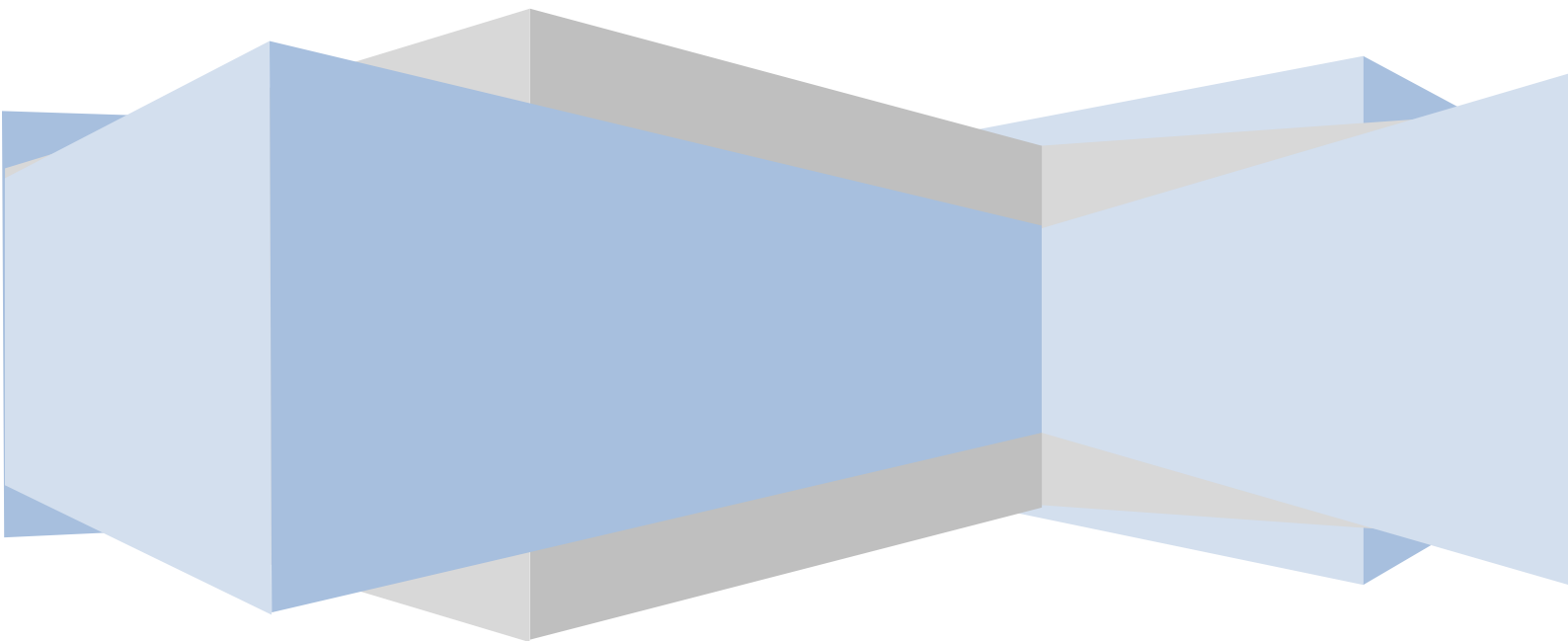




Proven Product, Proven Company

ScanToPDF Page Stamper

Setup Guide



INTRODUCTION

Thank you for evaluating our Page Stamper plug-in. This plug-in enables you to stamp text, barcodes or masks onto document pages.

EXAMPLE USES

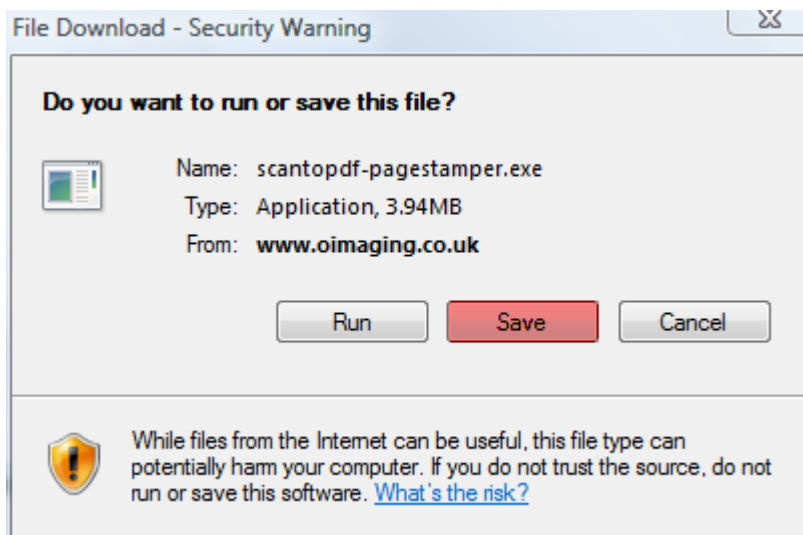
- ❖ **Text Stamps** – Stamp dates, times, ScanToPDF Variable Data (Output File Name, User Name, Barcode Values etc)
- ❖ **Barcodes** – Stamp barcode values onto pages
- ❖ **Masks** – Use these to block out areas of documents that may be confidential or not required in the completed PDF document

HOW TO DOWNLOAD AND INSTALL THE EVALUATION SYSTEM

Click this link

<http://www.oimaging.co.uk/downloads/clientfiles/scantopdf-pagestamper.exe>

The following dialog will Appear (may differ slightly depending on browser)



Click Save to download the program to your machine. When download is complete locate the program and run it to install the Page Stamper Evaluation

HOW TO CONFIGURE THE REQUIRED SETTINGS

All the settings are configured through a single menu

- Start ScanToPDF
- Click Edit
- Click Options



Save

SAVE SETTINGS

Make sure the “Automatic trigger of save process after scan” option is checked.

All other settings can be set as required by the user and will not affect the page stamper scanning operation



Page Stamper

PAGE STAMPER SETTINGS

The settings for the page stamper plug-in are displayed when the Page Stamper icon is pressed. To edit the settings press the edit button. This will open a separate window with a template pane on the left, and settings pane on the right. The principle of operation is that you use the template to place where the Stamp will go on the finished page, and set the settings to reflect how the stamp will appear on the finished document (Font Size, Color etc)

Text Stamp

For text stamps use a Stamp Type of “Text”. This evaluation has a text stamp called “scanDate”.

The text is set to “Scanned {%DateTime%:MMddyyyy}” which will produce a stamp Scanned 02122010 for example.

Barcode Stamp

For barcode stamps use a Stamp Type of “Barcode”. This evaluation has a barcode stamp called “documentNumber”

The text is set to “*{%increment%:0000}*” which will produces a code39 barcode stamp of a simple incrementing number for each document saved.

Mask Stamp

For mask stamps use a Stamp Type of “Mask”. This evaluation has a mask stamp called “maskZone” which will mask an area using a Black rectangle.

ADDING A NEW STAMP

Select the Stamp Type and click Add. Draw a rectangle on the template pane to represent where you need the stamp to appear. Once you have drawn the rectangle switch to the right hand settings pane and make the rest of the settings as required.

REMOVING A STAMP

Select the Stamp by clicking the rectangle in the template, or by selecting the name from the drop down list of names, and click the “Remove” button.

All other settings can be set as required by the user and will not affect the page stamper scanning operation

Please contact OiC for further details.